

THE SOUTH AMELIA ISLAND SHORE STABILIZATION ASSOCIATION, INC.
ANNUAL BOARD OF TRUSTEES MEETING
May 8, 2019

An Annual Board of Trustees Meeting of the South Amelia Island Shore Stabilization Association, Inc. (SAISSA) was held this date in the Amelia Island Management Conference Room, Amelia Island, FL.

BOARD MEMBERS PRESENT

Drew Wallace, President
Peter Kelly, Vice President
George deTarnowsky , Secretary
Steve Kaye, Treasurer
Bob Solomon
Anne Kendel
Mary Axetell
Mary O'Donnell
Chris Cates
Jeff Galanti (*via phone*)
Jim Raycraft

AMELIA ISLAND MANAGEMENT

Nick Lambiase, Jr., Director
Jane Kalem, Executive Assistant

CONSULTANTS PRESENT

Bill Moore, William R. Moore Consulting
Al Browder, Olsen Associates, Inc.

CALL TO ORDER/ROLL CALL

There were eleven (11) Board of Trustees present in person or by phone, which represented a quorum. President Wallace called the meeting to order at 3:05p.m

APPROVAL OF MINUTES

President Wallace called for approval of the draft minutes from the March 20, 2019 Board meeting.

Chris Cates moved to approve the minutes of the March 20, 2019 Board meeting; George deTarnowsky seconded and the motion passed unanimously.

Bill Moore stated that there have been two (2) Communications Committee meetings on April 8, 2019 and May 3, 2019, for the Board's information.

Mary Axetell has been appointed the Chair of the Communication Committee.

NOTE: All Exhibits referenced below are attached.

LEGAL AND LEGISLATIVE REPORT

Legislative Report

Buddy Jacobs reported –

- that SAISSA is very respected in the State of Florida,
- is ranked #2 in the beach re-nourishment category,
- The Florida Legislature has appropriated, subject to authorization requirements, \$7,586,779 for construction reimbursements once certain conditions have been met,
- \$56,538 in monitoring reimbursements have been appropriated by the Florida Legislature once certain conditions have been met,
- \$319,667 for Hurricane Irma from FEMA, subject to the appropriate authorizations, once certain conditions have been met,
- This year's funding is remarkable,
- The State budget must be submitted 72 hours before the session ends.
- Only 11 applications were approved for funding out of 50 that were submitted.

Mr. Jacobs thanked Al Browder and Bill Moore for all their work to get to this point. Discussion ensued regarding the ranking in the State. Next year the ranking points for each county will be looked at differently and will be substantially changed. The Board discussed the construction funds (\$7.9M) that are reimbursement and can be lost if not under contract with the State by 2020.

The FEMA reimbursement – still waiting for obligation documentation for both Irma and Matthew hurricanes. When the project is completed, the funds will be reimbursed.

ENGINEERING REPORT (Browder)

Engineering and Permitting Status Report

Al Browder reported on the following items:

Task Order #23b: The Biological Assessment (BA) Update and Essential Fish Habitat (EFH) Assessment documents have been completed and will be submitted to SAISSA and the regulatory agencies on or before the week of May 6th. With these documents, the U.S. Army Corps of Engineers (USACE) can issue requests for consultation to the U.S. Fish and Wildlife Service (USFWS) and the National Marine Fisheries Service (NMFS) in their respective consultation processes.

Task Order #26 - Joint Coastal Permit Application – the Joint Coastal Permit Application was submitted to the Florida Department of Environmental Protection (FDEP) and the (USACE) on 17 December 2018. FDEP provided their first Request for Additional Information (RAI) on 17 January 2019. The USACE issued their Public Notice (PN) on 25 March 2019.

As discussed in prior meeting updates, the reports and information listed as ‘to-be-provided’ in the application will be submitted as part of the Response to the first RAI. Work is underway to complete the numerical modeling, sediment budget, and revised geotechnical documents and respond to the RAI, tentatively planned for submittal in May/June 2019.

Task Orders #30 and 31: Numerical Modeling of Nassau Sound and Proposed Borrow Areas; and Sediment Budget for Nassau Sound. Work continues on these Task Orders, including the assimilation of FDEP’s questions into the report text to directly address their questions. It is anticipated that the final reports will be submitted as part of the Response to the first RAI, tentatively planned for submittal in May/June 2019.

Task Order #32: Nassau Sound tidal channel geotech: Vibracores were collected in August and September 2018 along the line of the proposed channel borrow area. Geotechnical data were analyzed and reported upon in the Joint Coastal Permit application and the subsequent geotechnical data report (January 2019). The cultural resources field survey and analyses of the channel area was performed in late February 2019. Data from the field survey has been analyzed and the final report has been submitted to the State Historic Preservation Officer (SHPO) for their approval/concurrence. It is anticipated that the final report will be submitted as part of the Response to the first Request for Additional Information (RAI), tentatively planned for submittal in May/June 2019.

Task Order #33: Miscellaneous Services – An orientation presentation was held on 15 March 2019. Coordination with FEMA for both Hurricanes Matthew and Irma continues at a very slow pace. FEMA prepared a Supplemental Environmental Assessment document that combined both storms in one review and sent it to SAISSA with the requirement to make the document available publicly and post a notice of the project and the document at the beach. The public notice period for that document ended in April 2019, and we await notice of next steps in the obligation process. Time Extension requests for both storms were filed with the State on March 2019.

Task Order #34: Liaison for AIWW dredging and beach disposal on Amelia Island State Park. The task is complete. The USACE completed the Intracoastal Waterway dredging and disposal on 27 March 2019. The final placement volume was approximately 570,000 cy of fine-grained sand.

Task Order #35: 2019 Physical Monitoring Survey. The aerial photography for the monitoring is planned for May 2019, and the beach profile surveys will occur in May/June 2019. Both the aerial photography and the beach profile surveys will occur in cooperation with the corresponding work conducted by the City of Fernandina Beach to collect a full island-wide set of data for 2019.

Ft. George Inlet Report

The Federal Section 111 Study by the USACE is moving forward. An Agency Partnering Meeting was held at Ft. George Island on 11 April 2019 (attended by B. Moore and A. Browder). The Florida Park Service has agreed to serve as the local sponsor, and to pay the fees associated with the feasibility study. At that meeting, the USACE project manager outlined the requirements for the Section 111 study. From the USACE Jacksonville District website:

SECTION 111 – SHORE DAMAGE PREVENTION OR MITIGATION OF DAMAGES CAUSED BY FEDERAL NAVIGATION PROJECTS

Rivers and Harbors Act of 1962, as amended

USACE is authorized to investigate and construct projects for prevention or mitigation of shore damages to public and privately-owned shores along coastlines that are attributable to federal navigation. The maximum federal limit is \$10 million per project.

Of interest in the Section 111 study requirements are the needs for the study to a) define the specific shoreline damages caused by a Federal Navigation Project, and b) provide remedies to those damages. At Ft. George Inlet, the shoreline damages are to the south end of Little Talbot Island (LTI), thus, the majority of the alternatives to be considered for remedies to the damage will be options that most likely include sand placement on the south end of LTI. In years past, the Florida Park Service has been extremely hesitant to accept sand placement on Park beaches, hence the possibility that any sand dredged from the inlet might be transported for placement elsewhere (i.e. up to South Amelia Island, potentially). The severity of the erosion on the south end of LTI, however, is such that the FL Park Service is open to considering sand placement alternatives.

The potential for remote beach or nearshore disposal remains, thus it is SAISSA's intent to remain involved in the feasibility study and attempt to ensure that such alternatives are seriously considered. The permitting of any sand placement alternative in the area is very complicated due to the environmental classification of the inlet and the adjacent shorelines. These areas lie within a Federal CBRA zone (Coastal Barrier Resource Act) and a State Aquatic Preserve. We continue to suggest that SAISSA play a proactive role in the formulation of the Feasibility Study. However, it is unlikely that SAISSA will not be the beneficiary of this sand.

COMMUNICATION COMMITTEE REPORT (Axetell)

Education and Communication Timing and Strategy Discussions

Mary Axetell reported the Communication Committee has met twice discussing

- the issue of timing of the beach re-nourishment,
- the purpose of the Committee is educating the owners about beach re-nourishment,
- Since the re-nourishment project of 2011, there are many new owners that don't know about SAISSA and need to be educated about the upcoming beach re-nourishment project and the role of SAISSA,
- recommended the 3-page introductory document be distributed to owners within next 30 days,

- develop a schedule for communication to the owners throughout the re-nourishment project.

Discussion ensued regarding a reserve of the State cost-sharing funds that was created in years past at a rate of 1.15% (\$12,000) and other wording in the 3-page document submitted for review Mary will redraft the document, along with any other comments, then send to Bill Moore for distribution to the Board for review.

Mary Axetell moved that the beach re-nourishment be targeted for 2021; George deTarnowsky seconded. The vote passed with Chris Cates opposing.

Mary Axetell distributed other documents for the Board review – the Master Event Schedule, the FAQs and the Beach Re-nourishment newsletter.

FINANCIAL / BUDGET REPORT (Kaye)
SAISS MSBU – Maintenance Budget (FUND 143)

Steve Kaye reported on the April Expense Report, the FY20 Proposed Maintenance Budget and the Assessment Target –

Update of Fiscal Year 2019

1. Projected expenditures are slightly lower than what was discussed at the last BOT meeting. The updated amount is \$582,857 and is the result of fine tuning of tilling and advertising costs, as well as, the inclusion of \$27,000 for the peer review of the SAISS coastal permit application and delays in certain task orders that will be described in the comments about 2020.
2. Accordingly, the cash carryforward number is higher. Currently, at \$763,431 and comprised of \$419,816 of reserves and \$343,615 of primarily on-going task orders, such as, construction documents and bidding.

Update of Fiscal Year 2020

1. Total planned expenditures of \$1,161,762 has increased from the last BOT meeting due to:
 - a. Inclusion of \$21,816 for the county program costs that cover the clerk, property appraiser, and tax collector.
 - b. Elimination of the \$15,000 for the Ft. George inlet feasibility study.
 - c. Increased carryover from delays in the Nassau Sound Impact Model (TO 31) amounting to \$30,000 and \$15,000 for permit application and processing (TO 26).
 - d. Reserves were also adjusted to reflect \$12,875 for the eligible unit calculation and \$31,271 received from the county for storm cleanup.
 - e. All other amounts remain unchanged from the March BOT meeting.
2. The special assessment total for 2020 is \$410,147 versus the 2019 special assessment of \$581,702, a decline of nearly 30%.
3. The calculation of the 2020 assessment is:

Total Costs	\$1,161,762
Less:	
Cash Carry Forward	(\$763,431)
Interest Income	<u>(\$ 10,000)</u>
	\$ 388,331
Add:	
4% statutory discount and 1% delinquency	<u>\$ 21,816</u>
Special Assessment	<u>\$ 410,147</u>

Steve Kaye moved to approve the Special Maintenance Assessment for fiscal year 2020 approximately \$385,000; George deTarnowsky seconded and the motion passed unanimously.

SAISSA Budget / April Expense Report

Steve Kaye reported that the only change in the SAISSA, Inc. financials since the last meeting is the payment of \$2,132 for insurance premiums covering the period 4/30/19 – 4/30/20. The amount is approximately \$50 lower than last year.

This is a regular recurring payment and it joins the previously reported \$400 for accounting services as the only two items reflected in the SAISSA Inc. statements. The remaining fund cash balance is approximately \$13,400.

The Board recognized Steve Kaye and Mary Axetell for their excellent work.

Mary O'Donnell thanked the Board for all she has learned about beach re-nourishment. President Wallace recognized Mary for her participation on the SAISSA Board.

PROPOSED 2019-20 SAISSA MEETING SCHEDULE

The Board reviewed and accepted the proposed meeting schedule for 2019-2020.

POTENTIAL RIVERSTONE TRACT DEVELOPMENT

Discussion ensued about how a development at Riverstone could physically impact the beach nourishment. The Board has not seen any studies to date of what the impact of the Riverstone development would have on the beaches. Jeff Galanti stated that the applicant will go through the formal process of staff review, public hearings. The public will be made aware of the purchaser's plans. The formal application is expected to be submitted late this summer and will be available for public review.

Al Browder stated that while the use of the beaches along the Riverstone tract will increase substantially with the development of the upland there along, the same beach protection laws and rules would apply for the new area as they do along the remainder of the SAISSA project. It is assumed that dune walkovers would be constructed and that existing dune vegetation would be protected. Foot traffic on the sandy beach itself is not expected to generate any additional stress (i.e. erosional stress) to the shoreline, assuming the uses of the beach along the Riverstone tract are generally similar to the uses along other segments of the SAISSA shoreline.

Al Browder explained that the developer must follow the same rules and regulations for building as any other developer. The development will have to go through reviews for water retention, run-off, etc.

AUDIENCE COMMENTS AND/OR QUESTIONS FOR ITEMS NOT ON AGENDA

None.

COMING MEETINGS

New Trustee Orientation and Briefing

This meeting will be held May 15, 2019, from 12:30 to 2:30p.m. in the Amelia Island Management conference room.

Communications Committee

This meeting has not yet been determined but will be between June 11, 2019 and June 25, 2019 and will be communicated to the Board, as well as noticed in the NewsLeader.

Trustee Board Meeting

The next Board of Trustees meeting will be held Wednesday, August 14, 2019 at 3:00p.m., in the Amelia Island Management conference room.

62nd ANNUAL FSBPA CONFERENCE

Bill Moore reported the Annual FSBPA Conference will be held September 18-20, 2019 at the Hutchinson Shores Resort in Jensen Beach, Florida.

NOMINATION AND ELECTION OF OFFICERS

President Wallace stated that the following slate of officers will continue for 2019 –

President -	Drew Wallace
Vice President -	Peter Kelley
Treasurer -	Steve Kaye
Secretary -	George deTarnowsky

Bob Solomon moved to accept the same slate of officers; Anne Kendel seconded and the motion passed unanimously.

ADJOURNMENT

There being no further business, President Wallace called for the meeting to be adjourned.

George deTarnowsky moved to adjourn the meeting; Steve Kaye seconded, and the meeting was adjourned at 5:00p.m.

Respectfully submitted,

George de Tarnowsky

George de Tarnowsky

Secretary

GdT/jk

Attachments